

**INDUCTION  
FOR  
BLIS & MLIS Students  
January 2020**

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Regional Director (I/c)

IGNOU

Regional Centre Mumbai

# **BLIS (Bachelor's in Library and Information Science)**

**Duration: Minimum- 1 year, Maximum- 4 year**

**•Medium : English**

**•Total credits : 36 credits**

**• Programme Structure: courses 9**

**4 courses (BLI 221, BLI222, BLI 223 and BLI 226) theory based**

**5 courses (BLI 224, BLIE225, BLIE227, BLIE 228 and BLIE 229) having practical component**

# Programme Structure

<b>Course Code</b>	<b>Title</b>	<b>Credit</b>
BLI-221	Library, Information and Society	4
BLI-222	Information Sources and Services	4
BLI-223	Organizing and Managing Information	4
BLI-224	ICT Fundamentals	4
BLI-225	Communication Skills	4
BLIE-226	Management of Library and Information Centre	4
BLIE-227	Documents Processing : Practice	4
BLIE-228	Information Products and Services	4
BLIE-229	ICT in Libraries	4

# Counselling Session

- 10 Counselling Sessions are provided for all the courses except BLIE 229 (5) and BLIE 227(15)
- The duration of each counselling Session is 2 hours
- In addition to 15 hours of compulsory computer practical work each in the courses BLI-224 and BLIE-229

# Counselling Sessions

S. No	Name of Code of the Course	Hours of Counselling	
		Theory	Practical
1	BLI-221: Library, Information and Society	20	-
2	BLI-222: Information Sources and Services	20	-
3	BLI-223: Organizing and Managing Information	20	-
4	BLI-224: ICT Fundamentals	10	15
5	BLI-225: Communication Skill	20	-
6	BLIE-226: Management of Library and Information Centre	20	-
7	BLIE-227: Document Processing : Practice	-	30
8	BLIE-228: Information Products and Services	20	-
9	BLIE-229: ICT in Libraries	05	15

# MLIS( Master of Library and Information Science)

- Duration: Minimum- 1 year, Maximum- 4 year
- Medium : English
- Total credits : 36 credits
- Programme Structure: 7 Core Course and  
2 Elective Course

### **i) Compulsory Courses**

Course Code	Course Title	Credits
MLI-101	Information, Communication and Society	4
MLI-102	Management of Library and Information Centre	4
MLII-101	Information Sources, Systems and Services	4
MLII-102	Information Processing and Retrieval	4
MLII-103	Fundamentals of Information and Communication Technologies	4
MLII-104	Information and Communication Technologies- Application	4
MLIP-002	Project Work/Dissertation	4

### **ii) Elective Courses : (Choose any Two only)**

MLIE-101	Preservation and Conservation of Library Material	4
MLIE-102	Research Methodology	4
MLIE-103	Academic Library System	4
MLIE-104	Technical Writing	4
MLIE-105	Info metrics and Sciento metrics	4
MLIE-106	Public Library System and Services	4

# Practicals

- Four of the seven core courses are technology-based and have practical component (MLII-101, MLII-102, MLII-103, MLII-104)
- Total Practical Session : 50
- Total Hours for Practical Work: 100
- Minimum of 75% attendance in practical sessions is compulsory
- Minimum 40% mark in practical to clear the programme



# Project/ Dissertation

- Read the Project Work/Dissertation Guide properly before taking up research work for Project Work/Dissertation course
- Select a topic for work in consultation with a guide
- Project Proposal/Synopsis to Programme Coordinator, MLIS, IGNOU, New Delhi
- Any qualified faculty can guide (C. V should be attached along-with the Proposal/Synopsis
- Minimum of 50% pass mark in Project Work/Dissertation

# Project/ Dissertation

## Qualification for Guide

a) Ph.D in Library and Information Science and in lecturer's grade (UGC) or its equivalent

Or

b) Master's Degree in Library and Information Science with two years experience in a library or information centre and in a lecturer's (UGC) or its equivalent

Or

c) B.E/B.Tech.(Computer Science) MCA or equivalent- with minimum of two years experience in a reputed library/information centre and similar organization in lecturer's grade (UGC) or its equivalent

# Project/ Dissertation

## Dates of Submission

Submission at	Dates
<b>Submission of Synopsis</b> to the Programme Coordinator MLIS, Faculty of Library and Information Science, SOSS, IGNOU, Maidan Garhi, New Delhi-110068	July Session – 30 <sup>th</sup> November January Session – 31 <sup>st</sup> May
Submission of the Project Report (one copy) to: The Registrar (SED), IGNOU, Maidan Garhi, New Delhi-110068	Before 30 <sup>th</sup> April (For June Term- End Exam) Before 1 <sup>st</sup> October ( For December Term- End Exam)

**Thank You**

