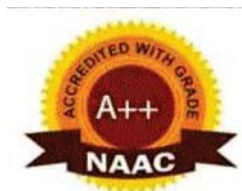




**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**REGIONAL CENTRE MUMBAI**



**ORIENTATION PROGRAMME FOR PTF- LSC 1601**

Consequent to shifting of LSC 1601 from K J Somaiya College of Education to K J Somaiya College of Arts & Commerce the Regional Centre Mumbai organized an Orientation Session for the newly appointed Part Time Functionaries on 12<sup>th</sup> May 2022 at K J Somaiya College of Arts & Commerce, Vidyavihar.

The following officials from Regional Centre visited the centre for attending the session

- a) Dr. E. Krishna Rao, Regional Director (i/c)
- b) Dr. P Namboothiripad, Assistant Regional Director
- c) Mr. Shashank Tripathi, JAT

The inaugural session was attended by Dr. Veena Sanekar, Principal (i/c), Dr. Satyawan, Coordinator of LSC 1601 and other Part Time Functionaries along with Regional Centre officials. In the inaugural session LSC Head of Institution has assured full cooperation and support for the IGNOU activities in their college. The Orientation session was attended by more than 25 participants (both offline and online)

The orientation programme was organized the entire day with four technical sessions followed by discussions. The technical sessions were taken by the Regional Director and Assistant Regional Directors as detailed below

<b>S. No</b>	<b>Technical Session</b>	<b>Resource Person</b>
1	Roles & Responsibilities of Part Time Functionaries	Dr. E. Krishna Rao Regional Director (i/c)
2	Academic Counselling Sessions	Dr. P Namboothiripad Asst. Regional Director
3	Continues Evaluation (Assignments, TEE, Project and Practical)	Dr. E. Krishna Rao Regional Director (i/c)
4	Student Support Services	Dr. P Namboothiripad Asst. Regional Director

A detailed presentation was given each session with the help of PPT and followed by discussion among the participants. The sessions on Roles and Responsibilities of PTF and Continues evaluation were handled by Dr. E. Krishna Rao, Regional Director (i/c) and Academic Counselling and student support services were handled by Dr. P Namboothiripad, Asst. Regional Director. Later, the PTF had a discussion with the resource persons.

Mr. Shashank Tripathi, JAT has given the live demonstration on SAMARTH portal, how to check Registration details, Assignment awards entry, website of IGNOU, Regional Centre and Social Media Platforms

The Coordinator of the LSC 1601 gave Vote of Thanks and assured that the study centre will follow the guidelines and instructions of Regional Centre for better Student Support Services

Dr. E. Krishna Rao  
Regional Director (i/c)

